



Job Posting

Position Title: Supportive Living Staff

Organization: The Alpha Group of Delaware
1000 Alpha Drive, Delaware, OH 43015
Email: hr@alphagroup.net
Fax: 740-936-0667

Position Type: Part-time
Location: Delaware OH

Job Description: Must be able to provide assistance with meals and personal care. Engage members in community activities and volunteering. Responsible for completing all paperwork that is to be completed on a daily, weekly, monthly and annual basis. Participate in team planning meetings as needed in conjunction with the Supportive Living Coordinator. Assist with daily living tasks – grocery shopping, meal preparation, transportation to appointments, recreational activities, etc. Maintain transportation documents including scheduling maintenance and pre-trip inspections.

Knowledge/Skills/Abilities: Extensive software skills & competencies are required, as well as Internet research abilities and strong communication skills. Ability to exercise independent judgment and employ basic reasoning skills. Excellent verbal and written communication skills.

Requirements/Qualifications: All candidates must be at least 19 yrs of age. Must have a valid Ohio driver's license (with 3 years driving experience). Proof of car insurance with 100,000/300,000 liability damages coverage. Must have a high school diploma or GED. Be able to communicate in a positive manner utilizing both written and oral methods. Be able to lift at least 50 pounds. Be able to pass a pre-employment drug screen, background, driver's physical, have a clean Driver Abstract and not be listed on any registry checks.

Application Instructions: Please submit your resume or application to Human Resources at hr@alphagroup.net or fax to 740-936-0667. Apply in person at: 1000 Alpha Dr. Delaware, OH 43015.

Salary: \$10.87per hour