




Columbus -
Franklin County

November 2018

Ohio Means Jobs
Columbus/Franklin County
Jerry Hammond Center
1111 East Broad Street
Columbus, OH 43205
Phone: 614-559-5052
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Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 9:00-01:00 Road Maps 9:00-11:00 How to OMJ 9:00-10:00 Orientation 10:00-11:00 Orientation 1:00-2:30 Interview Workshop 2:45-4:00 Open Interview Lab	2 9:00-01:00 Road Maps 9:00-9:45 Resume Workshop 10:00-12:00 Open Resume Lab 9:00-10:30 Interview Workshop 10:45-12:00 Open Interview Lab 10:00-12:30 First Step	3
4	5 9:00-01:00 Road Maps 9:00-9:45 Resume Workshop 9:30-12:30 Adult Education Class 10:00-12:00 Open Resume Lab 1:00-3:00 Today's Workplace 1:00-3:00 Computer Basics 1:00-3:00 Job Search	6 9:00-01:00 Road Maps 9:00-11:00 Microsoft Office 9:00-10:00 Orientation 10:00-11:00 Orientation 1:00-3:00 How to OMJ 01:00-2:30 Interview Workshop 2:45-4:00 Open Interview Lab	7 9:00-01:00 Road Maps 9:00-11:00 Computer Basics 9:00-11:00 Job Club/Networking 9:30-12:30 Adult Education Class 1:00-3:00 Job Search 1:00-1:45 Resume Workshop 2:00-4:00 Open Resume Lab	8 9:00-01:00 Road Maps 9:00-11:00 How to OMJ 9:00-10:00 Orientation 10:00-11:00 Orientation 1:00-2:30 Interview Workshop 2:45-4:00 Open Interview Lab	9 9:00-01:00 Road Maps 9:00-9:45 Resume Workshop 10:00-12:00 Open Resume Lab 9:00-10:30 Interview Workshop 10:45-12:00 Open Interview Lab	10
11	12 9:00-01:00 Road Maps 9:00-9:45 Resume Workshop 9:30-12:30 Adult Education Class 10:00-12:00 Open Resume Lab 1:00-3:00 Money Matters 1:00-3:00 Computer Basics 1:00-3:00 Job Search	13 9:00-01:00 Road Maps 9:00-11:00 Microsoft Office 9:00-10:00 Orientation 10:00-11:00 Orientation 1:00-3:00 How to OMJ 01:00-2:30 Interview Workshop 2:45-4:00 Open Interview Lab	14 9:00-01:00 Road Maps 9:00-11:00 Computer Basics 9:00-11:00 Job Club/Networking 9:30-12:30 Adult Education Class 11:00-1:00 Healthcare Careers 1:00-3:00 Job Search 1:00-1:45 Resume Workshop 2:00-4:00 Open Resume Lab	15 9:00-01:00 Road Maps 9:00-11:00 How to OMJ 9:00-10:00 Orientation 10:00-11:00 Orientation 1:00-2:30 Interview Workshop 2:45-4:00 Open Interview Lab	16 9:00-01:00 Road Maps 9:00-9:45 Resume Workshop 10:00-12:00 Open Resume Lab 9:00-10:30 Interview Workshop 10:45-12:00 Open Interview Lab	17
18	19 9:00-01:00 Road Maps 9:00-9:45 Resume Workshop 9:30-12:30 Adult Education Class 10:00-12:00 Open Resume Lab 1:00-3:00 Today's Workplace 1:00-3:00 Computer Basics 1:00-3:00 Job Search	20 9:00-01:00 Road Maps 9:00-11:00 Microsoft Office 9:00-10:00 Orientation 10:00-11:00 Orientation 1:00-3:00 How to OMJ 01:00-2:30 Interview Workshop 2:45-4:00 Open Interview Lab	21 9:00-01:00 Road Maps 9:00-11:00 Computer Basics 9:00-11:00 Job Club/Networking 9:30-12:30 Adult Education Class 1:00-3:00 Job Search 1:00-1:45 Resume Workshop 2:00-4:00 Open Resume Lab	22 Center Closed 	23 Center Closed	24
25	26 9:00-01:00 Road Maps 9:00-9:45 Resume Workshop 9:30-12:30 Adult Education Class 10:00-12:00 Open Resume Lab 1:00-3:00 Money Matters 1:00-3:00 Computer Basics 1:00-3:00 Job Search	27 9:00-01:00 Road Maps 9:00-11:00 Microsoft Office 9:00-10:00 Orientation 10:00-11:00 Orientation 1:00-3:00 How to OMJ 01:00-2:30 Interview Workshop 2:45-4:00 Open Interview Lab	28 9:00-01:00 Road Maps 9:00-11:00 Computer Basics 9:00-11:00 Job Club/Networking 9:30-12:30 Adult Education Class 11:00-1:00 Healthcare Careers 1:00-3:00 Job Search 1:00-1:45 Resume Workshop 2:00-4:00 Open Resume Lab	29 9:00-01:00 Road Maps 9:00-11:00 How to OMJ 9:00-10:00 Orientation 10:00-11:00 Orientation 1:00-2:30 Interview Workshop 2:45-4:00 Open Interview Lab	30 9:00-01:00 Road Maps 9:00-9:45 Resume Workshop 10:00-12:00 Open Resume Lab 9:00-10:30 Interview Workshop 10:45-12:00 Open Interview Lab	

****Please arrive and check-in prior to the start time. No late admittance will be permitted.****

Resume Workshop

Receive one on one and group guidance and tips on how to design a professional resume.

Open Resume Lab

Receive assistance in building your resume in this interactive lab. You must attend the resume workshop once to attend this lab.

Interview Workshop

Gain interview skills you need by asking and answering questions from our Facilitators.

Open Interview Lab

Practice mastering your interview skills during this interactive lab. You must attend the interview workshop once to participate in the interview lab.

Adult Education Class

Discuss educational opportunities with instructional staff with a focus on GED attainment and skill refreshment.

Road Maps

10 Session workshop focusing on your "Road Map" to Success. Topics range from resume development to money management. To find daily topics please contact OMJFCF staff.

Computer Basics

Learn how to use the computer for your job search. Covers functions of the keyboard, mouse, and central processing unit (CPU).

Microsoft Office

Receive basic Word, Excel and PowerPoint training. Update your skills with additional computer training.

How to OMJ

Take a guided tour to make sure you get the best of what Ohio Means Jobs has to offer.

Job Search

Come to this class to receive guidance on how to find jobs, complete applications, submit resumes, follow up with employer, etc.

Today's Workplace

Our Workforce is more diverse than ever. From Boomers to Millennials, discuss how to use awareness and understanding to create effective inter-generational communication in the workplace.

Money Matters Workshop

Foundational Financial Literacy from Basic Best Practices to immediate Cost Saving Ideas.

Healthcare Careers

Have a desire to work in the in-demand Healthcare industry? Attend this informational session to understand how you can plan your career in Healthcare.

Job Club/Networking

Join the Networking Club to learn how to market your skills.

Franklin County First Step

Resource Fair for Restored Citizens. Opportunity for recently released individuals to connect with organizations that will you get back on track.

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